**Annexure-I**

**Format for seeking permission to work at Industries/field organization /research laboratories/ and academic Institutions for M Tech Dissertation work for Full time (MHRD fellowship) student**

|  |  |  |
| --- | --- | --- |
| Sr. NO. | Details required |  |
| 1.0 | Name of PG student |  |
| 2.0 | Admission number |  |
| 3.0 | Name of Allotted M Tech Principal Guide for Dissertation from Institute |  |
| 4.0 | Tentative title of M Tech Dissertation of student under movement |  |
| 5.0 | Name and address of host organization where the student movement is recommended |  |
| 6.0 | Period of student movement is recommended |  |
| 7.0 | Brief profile including qualification of proposed M Tech Dissertation Co-Guide from host Institution |  |
| 8.0 | Whether fellowship/financial grant is given to the student from the host institution | **Yes/NO** |
|  | Will host institution provide accommodation? If yes, whether free or payment basis. If it is payment basis, give the payment details. |  |
| 9.0 | Give details, including the **letter from the host institution** |  |
| 10.0 | Please cite the reasons for proposed student movement in terms of expertise/resources at the host institution. **(A detailed separate note be attached for justification duly signed from student**) |  |
| 11.0 | Recommendations of Dissertation supervisor of the Institute |  |
| 12.0 | Signature of Dissertation Guide from the Institute |  |
| 13.0 | Recommendations of the Head of the Department |  |
| 14.0 | Signature of the Head of the Department |  |
| 15.0 | Recommendations of Dean (Academic) of the Institute |  |
| 16.0 | Signature of the Dean (Academic) |  |

**Approved/Not Approved**

**(Director)**

**Enclosure:**

1. Undertaking Certificate (Annexure-II)
2. Offer letter of Internship (from Industry)
3. Internship Justification Letter
4. Bio-data of Co-guide (from Industry)

**CC: Copy to the PG-in-charge of concern specialization**

**Annexure-II**

**Under taking Certificate**

I…………………………………………………….(Roll No. and Name)…………………………….,

S/o……………………………………………. of……………………………………….specialization, …………………………………………….department is keen to move to the industry / filed / research / academic institution for a period from ……………………….. to ………………………….(i.e.\_\_\_\_ months, \_\_\_\_ Days)**.** During the movement period, the host institute will be giving / not giving the financial support for completion M. Tech. Dissertation. During the stay period, I will be personally responsible for safety / security of myself.

Further, as I will be getting the MHRD fellowship during movement, I will compensate my additional teaching/ research loads before leaving to host institute / after coming from the host institution.

I will be available in the Institute for 15 days per each semester for seminar and dissertation related work.

Date :…………………….. Signature ………………….

Name of Student

Roll No……………………….

Countersigned by

Head of the Department